

# Region VIII Membership Development Chair

## POSITION DESCRIPTION

### 1. PURPOSE

Mentor and assist State Membership chairs within the region to recruit new members for ASCLS. May serve as a member of the national Membership committee, and as a communication link between the state Membership chairs and the national Membership committee. If not a member of the national committee, communicates regional membership issues with assigned liaison on national Membership Committee to Region VIII

### 2. TERM OF OFFICE

3 years, appointed by the Council Chair in consultation with Council members. May be reappointed to a second term

### 3. QUALIFICATIONS

ASCLS Professional, Ascending Professional, or Emeritus membership and reside in Region VIII  
Recommended experience that would be helpful to someone holding this office:  
Previous state MDC chair experience is very helpful.

### 4. DUTIES

Mentor state Membership Chairs in all states in the region to carry out their position. Provide resources developed by the national Membership Committee or ASCLS Board of Directors to assist the state Membership chairs in recruitment campaigns. Provide feedback to the national Membership Committee about state and regional membership activities and issues.  
Reports to: Region VIII Council, National Membership Committee Chair  
Other duties performed: Participate in Council activities

### 5. EXPECTATIONS

Meeting attendance & Travel requirements: Attend at least two (out of three) Region VIII Council meetings per year – Fall conference call, Winter conference call, and national meeting site (summer)

Reports: Fall, Spring, Final reports to Region VIII Council Chair

Deadlines: as assigned by Regional Director

Average time commitment: Approximately 4-6 hours per month

Financial considerations: Travel expenses and registration costs to national meeting are not covered by Region VIII. These are the responsibility of the Chair.

### 6. RESOURCES

Mentors: National Membership committee members, other regional or national leaders

Materials: Region VIII Guidelines, Membership committee materials, Membership committee Manual

Helpful Hints & suggestions: Computer, e-mail very helpful.

### 7. BENEFITS:

Contributions to the profession: Help to increase the size of the organization which is essential to the continuation of the Society. Improve communication within the organization and the profession.

Skills developed/enhanced: Delegation, mentoring, communication, marketing

Contacts / networking opportunities: Meet and develop relationships with colleagues throughout Region VIII and at the national level

Travel opportunities: Site of national meeting.